

NUTRITION ADVISORY COUNCIL

Wednesday, November 11, 2020

Carol Schulz, Chair, called the Nutrition Advisory Council meeting to order at 9:01 am

Roll Call

Marlene Adelmeyer, Ivan Elm, Patricia Kaholw, Carol Schulz

Via Phone

David Godshall, Caitlin Richardson, Shelli Haipek

Also Present

Jackie DeLaRosa, Sheila Drays

Action on the Minutes of the November 11, 2020 meeting

David Godshall motioned and Pat Kahlow seconded to approve the minutes of the November 11, 2020 Nutrition Advisory Council meeting. Motion carried.

Public Forum

No public comments.

Nutrition Program Reports

- a. COVID-19 Operation Updates: The nutrition program is operating Monday – Friday providing hot meals to all participants except for those living in Watertown. The staff are being creative with coverage and are working with the Greater Wisconsin Agency on Aging Resources (GWAAR) on a Continuation of Operations Plan for situations where the program needs to be closed due to unforeseen circumstances such as bad weather. Program supervisor has ordered six pallets of shelf stable meals to be used during times when meals cannot be delivered. These shelf stable meals meet nutrition guidelines. Staff will mail all program participants instructions regarding the emergency supplemental shelf stable meals. The Department of Transportation has given approval to utilize Transportation Program vans and staff to assist with the Nutrition Program and Dodge County has taken this opportunity.
- b. Staff Updates: Program Supervisor DeLaRosa indicated that she is very proud of how much all staff are pitching in and taking extra shifts to help during this COVID-19 caused staff shortage. She is looking for one more dining site manager and the position has been posted.
- c. Volunteer Updates: The Program is still in need of volunteers. Advertising is being done through Facebook, the Dodge County website, and in the Watermark newsletter.
- d. Hot Bags: Program Manager DeLaRosa is working with two vendors to order new Hot Bags. There was a discussion that followed regarding the use of the bags and what other counties do. DeLaRosa indicated counties all utilize various methods to keep food warm.
- e. Watertown Site: The County is still troubleshooting for ideas for a Watertown distribution site. In the meantime Watertown program participants continue receiving frozen meals. DeLaRosa is planning on changing meal delivery in Watertown from Friday to Wednesday to accommodate the upcoming holidays which fall on Thursday and Friday's this year. Letters are being sent to those program participants to let them know of the change. Feil's Catering is assisting with the change. The Watertown program currently has 35 – 40 participants which is down from previous months.
- f. Dining Center Comments for 3rd Quarter: The Committee recognized that there are fewer comments these days. DeLaRosa indicated that is mainly due to not having congregate meals sites which is where most of the comments come from.

Dining Center Reports

All is fine in Horicon.

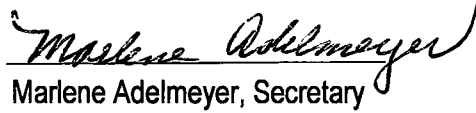
Next Meetings

The 2021 meetings of the Nutrition Advisory Council will be held on February 10th, May 12th, August 11th, and November 10th at 9 am in G46 of the Henry Dodge Office Building.

Adjournment

Dave Godshall motioned and Patricia Kahlow seconded to adjourn this meeting of the Nutrition Advisory Council at 9:25 am. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script, reading "Marlene Adelmeyer", written over a horizontal line.

Marlene Adelmeyer, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.